

**Job Description: QUALITY CONTROL ARCHITECT – Jackson, Mississippi or Birmingham, Alabama**

**Company Overview:** CDFL Architects + Engineers is a well-established and innovative architecture and engineering firm with a rich history of creating exceptional built environments. Our multi-disciplinary team is committed to delivering thoughtful and sustainable design solutions that enrich communities and enhance the human experience. We are seeking a talented and driven Project Architect to join our dynamic team.

**Position Overview:** As an Architect focused on quality control, you will play a pivotal role in maintaining and advancing the firm's quality control processes. You will work closely with the architectural staff in both the Jackson, Mississippi, and Birmingham, Alabama offices.

**Key Responsibilities:**

- Collaborate with project architects and project managers to maintain high standards in BIM modeling and construction document production.
- Train staff in advanced quality control processes.
- Conduct thorough research to stay current with industry standards, guidelines, and emerging trends, incorporating this knowledge into design strategies.
- Prepare quality assurance and quality control (QA/QC) documents as required by specific clients.
- Review construction documents, including detailed drawings, specifications, and materials selection, while ensuring compliance with local codes and regulations.
- Foster a collaborative and inclusive review process, promoting teamwork and knowledge sharing among project teams and peers.

**Qualifications:**

- Professional degree in Architecture from an accredited institution.
- Licensed Architect with active registration in Mississippi or Alabama, or the ability to obtain reciprocity quickly.
- 10+ years of experience in architectural design
- Proficiency in Autodesk Revit and Microsoft Office suite.
- Strong understanding of design principles, building codes, and project management.
- Excellent communication skills with the ability to convey complex design ideas clearly and concisely to diverse audiences.
- Proven track record of successfully managing and leading architectural projects, from concept to construction administration.
- Ability to work independently, prioritize tasks, and manage multiple projects simultaneously.
- Collaborative mindset with a passion for innovation and continuous learning.

**Location:** This position will be either in Jackson, Mississippi, or Birmingham, Alabama

**Benefits:**

- Employee health insurance
- 401(k) savings plan with employer contributions
- Optional Dental and Vision insurance at employee's expense
- Optional short-term and long-term disability insurance plans at employee's expense
- Pre-tax healthcare and dependent care savings plan
- Paid parental leave
- PTO and holidays
- Employee referral program
- Flexible schedule options

**Application Process:** Interested candidates are invited to submit their resume, cover letter, and a portfolio showcasing relevant marketing projects to [cmyers@cdfi.com](mailto:cmyers@cdfi.com). Please include "QC Architect Application - [Your Name]" in the subject line.

CDFI Architects and Engineers is an equal opportunity employer. We encourage applications from individuals of all backgrounds and experiences.

*Note: This job description is intended to convey information essential to understanding the scope of the position and is not intended to be an exhaustive list of responsibilities, skills, efforts, duties, or working conditions associated with the role.*